

2026 Application Guide

Non-Degree-Seeking Students

International College of Liberal Arts (iCLA)

Department of International Liberal Arts

**Yamanashi Gakuin
University**

2026 Application Guide for Non-Degree-Seeking Students

Non-Degree-Seeking Students are students who are not degree-seeking but enroll at iCLA to take courses and receive credits for them. Applicants need to be approved by the university or apply through recognized agents.

[1] Application Schedule

Semester	Application Period	Result Notification	Confirmation Deadline
Spring 2026	April 1 – Nov 17, 2025	Until Nov 28, 2025	Dec 22, 2025
Fall 2026	Sept 1 – Apr 13, 2026	Until Apr 24, 2026	May 25, 2026

[2] Application Eligibility

1. Applicants who have completed high school education or are recognized as possessing an equivalent scholastic level.
2. Applicants who can demonstrate English language proficiency with TOEFL score of 550 (PBT), 76 (iBT), IELTS 6.0, Cambridge FCE or equivalent achievements.
3. For the applicants who do not possess Japanese nationality, applicants must have completed 12 years of education outside of Japan.

[3] Application Documents

1. **Form 1 Application Form** – Please use the designated online form
2. **Form 2 Recommendation Letter (2)** – Please use the designated online form
3. **Form 3 Statement of Purpose** – Please use the designated online form
4. **Form 4 Study Plan at iCLA** – Please use the designated online form
5. **Photocopies of all post-secondary academic transcript(s) in English (uploaded online)**
For applicants who have not attended post-secondary education in the past, please upload high school transcripts and graduation diploma in English.
6. **English Proficiency Test Score (uploaded online)**
Submit an original score report. The official test score must be sent directly to Admissions Office from each testing institution.
***TOEFL: YGU's institution code is 7601**
*In principle, an applicant who is a national of a major English-speaking country is exempt from submitting an English proficiency test score. Major English speaking countries are: **Australia, Canada, Ireland, New Zealand, USA and UK**. However, applicants may still be asked to provide an English proficiency test score.
7. **Application Fee (JPY 10,000)** – Application fee is to be remitted through Flywire
User Guide: <https://pay.flywire.com/how-it-works>
Application Fee Payment: <https://payment.flywire.com/pay?destination=ICF&amount=10000>

[4] Notes on Application

1. Enrollment is limited to 18 credits per semester.
2. Application documents and screening fee are not returned or refunded under any circumstance.

[5] Screening Method

Applications are evaluated based on an overall screening of application documents and essay (statement of purpose). Applicants who have not attended post-secondary education in the past are also required to attend an online interview.

[6] Enrollment Period

The status will be valid for either one desired semester, Spring / Fall or one academic year. If students would like to continue studying at iCLA as a non-degree-seeking student, a new application needs to be submitted.

[7] Availability of Courses

For courses open to **applicants currently enrolled in post-secondary education**, please see the list of courses:

www.icla.ygu.ac.jp/en/study-abroad-HE-course-list

For courses open to **applicants not enrolled in post-secondary education**, please see the list of courses:

www.icla.ygu.ac.jp/en/study-abroad-HS-course-list

*Non-degree-seeking students may not register for EAE courses.

*The class schedule is subject to change.

[8] Tuition and Fees

Application Fee	:	JPY 10,000
Registration Fee	:	JPY 10,000 (paid upon enrollment)
Tuition	:	JPY 948,000 / semester, OR JPY 1,896,000 / year

***Tuition and other fees must be paid by the specified enrollment deadlines.**

Approximate Room and Board Fees in iCLA Dormitory <To be paid after enrollment.>

Room and Utilities* *water, gas, electricity, internet, maintenance (including common areas)	JPY 325,000/semester
Meal Plan (3 meals/day, weekdays only)	JPY 175,000/semester
Rental Items (bedding set, mini-fridge, bicycle)	JPY 0 – 53,000
Insurance	JPY 1,030 /semester
Total	JPY 554,030 /semester

- NOTE:**
- (1) The numbers above are estimates; students will be informed of payment details after enrollment.
 - (2) When possible, students will be offered accommodation in the iCLA Dormitory, however availability cannot be guaranteed. In the event that the iCLA Dormitory cannot be offered, iCLA will assist students in finding alternative accommodation in YGU dormitories or private apartments. These accommodation costs may differ.
 - (3) Cost calculation does not include other fees such as daily spending money, filed trips, textbooks, transportation fees, Japanese national health insurance premiums, etc.
 - (4) Meals during winter/summer breaks are optional and not included in the amount written above.